

# pole depot

Community Centre

Supporting you in our community



## 2010 OOSH REGISTRATION FORM Supplement – Vacation Care Booking Information

❖ **April 6, 2010 to April 19, 2010**

For children between the ages of 5 years and 12 years that attend primary school.

Priority is given to children that reside in the St George area.

To register in Vacation Care in 2010 you need to have filled in the following forms ;-

- 2010 OOSH Registration Form
- 2010 Vacation Care Supplement (*this form*)

And

You need to have read the following ;-

- Out of School Hours Care Information Booklet
- Vacation Care Information Supplement

## STEP 1

Read the **Out Of School Hours (OOSH) Care Information Booklet** and **Vacation Care Information Supplement**. If you did not receive the booklet contact the Pole Depot Office on **(02) 95800688** during business hours **Monday to Friday 9.00am to 5.00pm**.

**Fill in the form using pen only.** If you have any questions about the form please contact the Pole Depot Office.

Check that you and/or your partner have completed all the sections and questions you need to answer, signed and dated where necessary.

## STEP 2

Contact the **Family Assistance Office (FAO)** on 136150 to register our service for use by your child. Regardless of whether you claim **Childcare Benefit Subsidy (CCB)** it is important to register with the FAO. See section 1.2 in the booklet for more information.



Gather your registration form and any other supporting documentation that you need to provide





Use our document checklist in the OOSH Booklet to make sure you have all the documentation needed to support your registration.

*Please remember that we need to see the original documents (not photocopies). Arrangements for the return of documents will be made with you where necessary.*




## STEP 3

Return your completed forms and support documentation to the Pole Depot office on the nominated enrolment date and time (*this can be found in the Vacation Care information supplement*). Arrange payment of Equipment Levy and Insurance. See section 1.1(b) of the OOSH Booklet.



# Week 1 Program of Activities – April 2010

Day of the Week	In Centre Activity	Excursion
<b>Tuesday 6 April</b>	 <p style="text-align: center;"><b><u>Exc 1 - Little Pizza Chefs</u></b></p> <p>Pizza Chefs introduces the kids to creative cooking. Beginning with decorating their own chef's hat, then an explanation about pizza making &amp; ingredients, followed by making their own pizza!!:</p> <p>Starting: 10.30                      Finishing: 1.00pm            No. of Children: 20                  Cost: \$18.00</p> <p>Note: Parent should advise of any foods their child cannot eat. This workshop is not available to children attending the Cold Rock excursion</p>	<p style="text-align: center;"><b><u>Exc 2 - Cold Rock Ice Cream at Cronulla</u></b></p> <p>Sun, sand, ice cream and a beautiful park to play in or just relax. Travelling by train. Bring your lunch, snacks and plenty to drink.</p> <p>Children need to bring money with them on the day to purchase their ice cream (maximum of \$10.00).</p>  <p>Leaving: 9.30am                      Returning: 3.00pm            No. of children: 20                  Cost: \$5.00</p>
<b>Wednesday 7 April</b>	<p style="text-align: center;"><b><u>Exc 3 - Wii Tennis Tournament</u></b></p> <p>Can you be the next virtual Roger Federer or Serena Williams??</p> <p>Starting: 11am and ongoing throughout the game.</p> <p>No. of Children: 30                  Cost: n/a</p>	<p style="text-align: center;"><b><u>Exc 4 - Zone 3 Laser Tag</u></b></p> <p>The ultimate laser game played in a huge arena filled with special lighting effects, music and atmosphere. Travelling by bus to Taren Point. Bring snacks and plenty to drink.</p> <p>Leaving: 8.15am                      Returning: 12.00pm            No. of children: 22 (8 years old &amp; over)                  Cost: \$30.00</p> <p>Note: This excursion leaves the centre early in the morning please do not book your child/ren in if you are unable to have your child at the centre by 8am.</p>
<b>Thursday 8 April</b>	<p style="text-align: center;"><b><u>Activity - Easter Hat Parade</u></b></p> <p>Kids get to design their own hats and decorate them before showing them off in the Pole Depot Easter Hat Parade.</p> <p>Parade will take place after 3pm.</p> <p>No. of Children: Everyone                  Cost: n/a</p> 	<p style="text-align: center;"><b><u>Exc 5 - Royal Easter Show</u></b></p> <p>Roll up, roll up come along and enjoy all the sights and sounds of the greatest show on earth. Travelling by PD Bus kids will enjoy the fun of the fair with an organised tour, activities &amp; main arena shows. Bring your own lunch, drinks &amp; snacks.</p> <p>Bring money along on the day to purchase showbags (max 3 per child) bags.</p> <p>Leaving: 8.30am                      Returning: 3.30pm            No. of Children: 20                  Cost: \$27.00</p> <p>Note: This excursion leaves the centre early in the morning please do not book your child/ren in if you are unable to have your child at the centre by 8am.</p>
<b>Friday 9 April</b>		<p style="text-align: center;"><b><u>Exc 6 - Evatt Park</u></b></p> <p>Evatt Park is a beautiful park to relax or have fun and picnic. Bring along your lunch, snacks and drinks</p> <p>Leaving: 10.30am                      Returning: 3pm            No. of children: Everyone                  Cost: \$5.00</p>

# Week 2 Program of Activities – April 2010

Day of the Week	In Centre Activity	Excursion
<p><b>Monday</b> <b>12 April</b></p>	<p><b><u>Exc 7 - Pirates of Penshurst</u></b> Visit Hurstville Library to take part in pirate crafts and games. Travelling by Pole Depot bus. Starting: 1.00pm      Finishing: 3.30pm No. of Children: 20      Cost: \$9.00</p> <p><b><u>Exc 8 - Footsteps</u></b> Robots and aliens dance party. Out of this world tunes and games to enjoy. Starting: 9.30am      Finishing: 10.30pm No. of Children: Open to all      Cost: \$4.00</p>	
<p><b>Tuesday</b> <b>13 April</b></p>		<p><b><u>Exc 9 - Wildlife World</u></b> Hang out with koalas, meet Rex at Kakadu gorge and many more of your favourite animals. Bring your own lunch, drinks &amp; movie snacks. Travelling by Pole Depot bus to Darling Harbour. Leaving: 10.00am      Returning: 3.00pm No. of children: 20      Cost: \$21.00</p> <p><b><u>Exc 10 - Movies at Beverly Hills</u></b> See the latest G or PG movie. Bring your own movie snacks. Travelling by Pole Depot bus. Leaving: 10.00am      Returning: 2.00pm No. of children: 20      Cost: \$14.00</p>
<p><b>Wednesday</b> <b>14 April</b></p>	<p><b><u>Exc 11 - Einsteins Top Secret Science Show</u></b> Get involved in an exciting hand on science show with lots of fun experiments. Starting: 11.00am      Finishing: 1.00pm No. of Children: Open to all kids      Cost: \$9.00</p> <p><b><u>Activity - Science Discovery Day</u></b> Mix, make and concoct all kinds of experiments today and become young Einsteins. All Day No. of Children: Open to all      Cost: n/a</p>	

# Week 2 (cont') Program of Activities – April 2010

Day of the Week	In Centre Activity	Excursion
<p><b>Thursday 15 April</b></p>	<p><b><u>Exc 12 - Door Hangers Workshop</u></b> Decorate timber door hangers with a plaster mould, colouring and painting. Starting: 10.30am      Finishing: 3.00pm No. of Children: 25      Cost: \$4.00</p> <p><b><u>Activity - Pole Depot's Got Talent</u></b> Do you have a special or unique talent?? Here is your chance to shine in the first ever Pole Depot's Got Talent No. of Children: Open to all kids</p>	
<p><b>Friday 16 April</b></p>		<p><b><u>Exc 13 - Little Sails and Pole Depot Visit</u></b> Travelling to Brighton-le-Sands we will be joining with Little Sails Vacation Care to hang out, make new friends and have fun. Starting: 10am      Finishing: 2.30pm No. of children: Everyone      Cost: \$6.00</p>
<p><b>Monday 19 April</b></p>	<p><b>Activity – Dress Up Day</b> Come in your pj's, dress up as your favourite hero or villain, be a princess or just dress in your favourite footy club colours. Face painting and fun games for all.</p>	

# April 2010 Vacation Care Booking Form

- ❖ Please ensure each section is filled out correctly.
- ❖ Incorrect forms may result in your child not receiving the placement you require.

Please complete using capital letters: *EG TOM JONES*

Parent's Full Name :

Child's Full Name :

1.

2.

3.

## OFFICE USE ONLY

**Comments:**

Form Received by: \_\_\_\_\_ (initials) ...../...../..... (date)

Kids Wizz input by: \_\_\_\_\_ (initials) .... /...../..... (date)

Spreadsheet input by: \_\_\_\_\_ (initials) .... /...../..... (date)

K/Wizz & Spreadsheet Checked by: \_\_\_\_\_ (initials) .... /...../..... (date)

Booking Fee Paid: YES / NO  \$20

Other \$ \_\_\_\_\_  
(please specify amount)

**Vacation Care Only:**

Registration Form required:

E/L Amount Paid: YES / NO  \$25

YES / NO  \$50

Form Number:



# Parent / Carer Details

## Parent / Carer 1 details

Name of Parent submitting the form.

## Children's details

This information is mandatory. Any forms that do not have this information completed will be rejected and returned to the applicant.

## Full Registration details

A full registration form must be completed for all applications.

Vacation Care Equipment Levy and Insurance needs to be paid by all users once a year.

Note: If you attended Vacation Care in January you will not need to fill in a full registration form.

<b>Relationship to child</b>	<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other (please specify) _____
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<b>Surname Name:</b>		<b>First Name:</b>	
<b>Contact Telephone #</b>		<b>Mobile #</b>	

### Child 1

<b>Surname:</b>			
<b>First Name:</b>		<b>Age</b>	
<b>Sex (please tick)</b>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	

### Child 2


<b>Surname:</b>			
<b>First Name:</b>		<b>Age</b>	
<b>Sex (please tick)</b>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	


### Child 3

<b>Surname:</b>			
<b>First Name:</b>		<b>Age</b>	
<b>Sex (please tick)</b>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	

<p>Have you enrolled your child/ren in OOSH care for 2010? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If 'yes' go to the attendance section of this form.</p> <p>If 'No' you will need to complete a full registration form for your child/ren.</p> <p>Registration forms can be collected from our office during business hours Monday to Friday or from our Before and After School Care Centres</p> <p style="text-align: center;">or</p> <p>by download from our website <a href="http://www.poledepot.org">www.poledepot.org</a></p> <p style="text-align: center;">or</p> <p>You can collect a form at time of registration and return it completed by Monday 29 April</p> <p style="text-align: center;">or</p> <p>Contact the Pole Depot office during business hours on (02)9580 0688 and ask to have the forms mailed to you.</p> <p>If you do not complete a registration form by the commencement of vacation care, your application for care will be considered invalid and care will be cancelled. In these cases the booking fee will be forfeited.</p>	
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# Attendance Details – April 2010

 A separate care/excursion section is to be completed for EACH child.

 Mark the care dates & the excursions you require with an '✓' in the appropriate box

E.g. Example 1 Care needed for Tuesday,  
6 January. No excursion required.

C A R E	TUE 6/1 <input checked="" type="checkbox"/>
E X C	EXC 2 <input type="checkbox"/>

Example 2 Care & Excursion needed  
on Tuesday 6 January

C A R E	TUE 6/1 <input checked="" type="checkbox"/>
E X C	EXC 2 <input checked="" type="checkbox"/>

## Child 1

1	Child's Surname				Child's First Name				Child's Age	
	Week 1				Week 2					
C A R E	TUE 6/4 <input type="checkbox"/>	WED 7/4 <input type="checkbox"/>	THU 8/4 <input type="checkbox"/>	FRI 9/4 <input type="checkbox"/>	MON 12/4 <input type="checkbox"/>	TUE 13/4 <input type="checkbox"/>	WED 14/4 <input type="checkbox"/>	THU 15/4 <input type="checkbox"/>	FRI 16/4 <input type="checkbox"/>	MON 19/4 <input type="checkbox"/>
E X C	EXC 1 <input type="checkbox"/> EXC 2 <input type="checkbox"/>	EXC 3 <input type="checkbox"/> EXC 4 <input type="checkbox"/> 8 years+	EXC 5 <input type="checkbox"/>	EXC 6 <input checked="" type="checkbox"/>	EXC 7 <input type="checkbox"/> EXC 8 <input type="checkbox"/>	EXC 9 <input type="checkbox"/> EXC 10 <input type="checkbox"/>	EXC 11 <input type="checkbox"/>	EXC 12 <input type="checkbox"/>	EXC 13 <input checked="" type="checkbox"/>	

## Child 2

2	Child's Surname				Child's First Name				Child's Age	
	Week 1				Week 2					
C A R E	TUE 6/4 <input type="checkbox"/>	WED 7/4 <input type="checkbox"/>	THU 8/4 <input type="checkbox"/>	FRI 9/4 <input type="checkbox"/>	MON 12/4 <input type="checkbox"/>	TUE 13/4 <input type="checkbox"/>	WED 14/4 <input type="checkbox"/>	THU 15/4 <input type="checkbox"/>	FRI 16/4 <input type="checkbox"/>	MON 19/4 <input type="checkbox"/>
E X C	EXC 1 <input type="checkbox"/> EXC 2 <input type="checkbox"/>	EXC 3 <input type="checkbox"/> EXC 4 <input type="checkbox"/> 8 years+	EXC 5 <input type="checkbox"/>	EXC 6 <input checked="" type="checkbox"/>	EXC 7 <input type="checkbox"/> EXC 8 <input type="checkbox"/>	EXC 9 <input type="checkbox"/> EXC 10 <input type="checkbox"/>	EXC 11 <input type="checkbox"/>	EXC 12 <input type="checkbox"/>	EXC 13 <input checked="" type="checkbox"/>	

## Child 3

3	Child's Surname				Child's First Name				Child's Age	
	Week 1				Week 2					
C A R E	TUE 6/4 <input type="checkbox"/>	WED 7/4 <input type="checkbox"/>	THU 8/4 <input type="checkbox"/>	FRI 9/4 <input type="checkbox"/>	MON 12/4 <input type="checkbox"/>	TUE 13/4 <input type="checkbox"/>	WED 14/4 <input type="checkbox"/>	THU 15/4 <input type="checkbox"/>	FRI 16/4 <input type="checkbox"/>	MON 19/4 <input type="checkbox"/>
E X C	EXC 1 <input type="checkbox"/> EXC 2 <input type="checkbox"/>	EXC 3 <input type="checkbox"/> EXC 4 <input type="checkbox"/> 8 years+	EXC 5 <input type="checkbox"/>	EXC 6 <input checked="" type="checkbox"/>	EXC 7 <input type="checkbox"/> EXC 8 <input type="checkbox"/>	EXC 9 <input type="checkbox"/> EXC 10 <input type="checkbox"/>	EXC 11 <input type="checkbox"/>	EXC 12 <input type="checkbox"/>	EXC 13 <input checked="" type="checkbox"/>	