

## CONDITIONS OF HIRE AGREEMENT – YZ

### 1. HIRING RATES

	<u>Pole Depot Grps</u> <u>Grps</u> (includes 10% GST) *	<u>Community Grps</u> (includes 10% GST) *	<u>Non-Community</u> (includes 10% GST)*
Aurora Room	\$5.50 per hour	\$11.00 per hour	\$22.00 per hour
Meeting & Counselling Room	\$5.50 per hour	\$11.00 per hour	\$22.00 per hour
Bond		\$200.00	\$200.00
Key		\$100.00	\$100.00

2. Priority will be given to those community groups who deal directly with or target young people, 12-24 years old, in the St George area.
3. All groups and services are required to complete an application form which will be forwarded to the Co-ordinator and if required, the Board for approval.
4. Payment of the bond and key deposit is required on confirmation of hire.
5. A bond of \$200.00 for all groups is payable which will be returned after the premises and equipment is checked and any damages incurred are repaired.
6. Keys are to be collected during office hours on the last working day before hire. \$100.00 deposit for a key is payable and will be refunded after key is returned.
7. A cleaning fee of \$33.00 (inc. GST) will be deducted from the bond paid should the Centre be left unclean after the hire period.
8. Keys must be signed out on the last working day before hire and returned on first working day after hire for hire outside of normal work hours. Keys must not be duplicated without permission from Youth Facility Management.
9. I hereby agree to accept the hire and take the building on the following conditions:
  - a) The hire fee will be forfeited to YouthZone in the event of the building not being used by the contact person or the group on the form, or if any of the terms and conditions outlined are not met.
  - b) The hire is subject to the Youth Facility being available and YouthZone has the right to cancel this hiring arrangement in the event of being closed for repairs, renovations, etc. Any pre-paid contributions will be refunded.
  - c) The Youth Facility will only be used during the times outlined on this form.
  - d) YouthZone has the right to refuse this application or, having granted the application and accepted the fees, retains the right to cancel the hire and refund the contribution should it decide that such action is desirable in the public interest, such as if the hire is causing disruption to programs or seems to be jeopardising the centre's aims & objectives in any way.
  - e) I shall pay to YouthZone, immediately on demand, the cost of replacing or repairing any damage to the building, walls, rooms, lighting, fittings, equipment, etc., caused as a result of this hire, or caused by any person present in the premises in connection with my hire, and I agree that bond money will not be returned if damage occurs.
  - f) I will ensure that the building is secured and locked when leaving, and left in a clean and tidy condition.

- g) The key will be returned on the next working day after the hire period.
- h) I will not assign or sublet the premises.

10. Public Liability

- (a) Hirers who have Public Liability for the hire period must attach their Certificate of Currency to the application form or provide details as requested on the form.
- (b) Hirers who cannot provide their Public Liability Certificate of Currency for the hire period will be required to pay a fee of \$60.00 per hire, which will provide Public Liability cover for a single hire/usage. This fee is payable upon confirmation of booking. Any damage caused by an individual under the influence of alcohol is not covered by insurance and the Hirer will be personally responsible for the damage caused.

**NOTE: YouthZone is a non-smoking zone.**

*Failure to observe any of the above conditions will result in forfeit of the bond and refusal of further hire.*

Signed: ..... Group: .....

Name: ..... Date: .....